

DRAFT AGENDA

Children's Kiva Montessori Charter School Board of Directors Regular Meeting

Regular Board Meeting (6:00 pm)
Thursday, September 24th · 6:00 – 7:30 pm
Time zone: America/Denver
Google Meet joining info
Video call link: meet.google.com/rod-qibz-and
Or dial: (US) +1 620-412-8892 PIN: 406 415 084#

I. **Call to Order** (6:00 pm)

II. **Roll Call**

Vision: *Children's Kiva Montessori School is a place of vibrant and joyful learning where students are immersed in academic, emotional, and social growth on their way to becoming kind, confident, and engaged members of their communities.*

Mission: *Children's Kiva Montessori School builds a strong foundation for children. We challenge students through integrated curriculum; we work in supportive and engaging environments; we collaborate with one another; we embrace diversity; and, we explore our passions.*

Connection Circle - **Susan**
Volunteer for next Connection Circle (TBD at meeting)-

Montessori Moment – **Lurleen**
Volunteer for next Montessori Moment (TBD at meeting) -

III. **Approval of Previous Minutes** (6:15 pm)



- a. September 10, 2024 Work Session
- b. August 27, 2024 Regular Board Meeting

IV. **Motion to Adopt Agenda**

V. **Community Member Forum:** Community members may use this time to speak to the board; three minute time cap please. For discussion(s) that may take more time please email the board at bod@kivacharter.org.

VI. **Staff Comments:** three minute time cap please. For discussion(s) that may take more time please email the board at bod@kivacharter.org.

VII. **Reports/Discussion:** (6:25 pm)

- a. Finance Committee - Natasha & Karen
 - i. Report -  September 2024 FC Board Report
- b. Head of School - Lurleen
 - i. Report -  9/26/2023 Kiva HOS Board of Directors Report

- c. Additional Committee Reports
 - i.
 - d. Individual BOD Reports
 - i. This is a time for BOD to report any outside networking, celebrations, questions or requests
- VIII. **Actions (7:15)**
- a. Approve UIP
 - b.
- IX. **New Business**
- X. **BOD Report to Kiva Konnect Newsletter**
- a. Topic
 - b. Volunteer?
- XI. **Community Member Forum:** Community members may use this time to speak to the board; three minute time cap please. For discussion(s) that may take more time please email the board at bod@kivacharter.org.
- XII. **Items for Future Agenda(s) –**
- a. Master Calendar(next 2 month)
 - i. September
 - 1. Apply for Best Grant (Due in November) HOS
 - 2. CLC Conference Early Bird Registration BOD
 - 3. Letter Home Regarding Normalization HOS
 - a. This is the process by which a student becomes acclimated to the Montessori environment and expected behaviors
 - 4. Audit is Complete FD
 - 5. Checklists for Family Check-Ins HOS
 - 6. Quarterly Check-In with Self/BOD HOS
 - 7. Quarterly Check-In with HOS/Staff Staff
 - 8. Montessori Peace Around the World Event Staff
 - 9. MD&A Written and Approved FD
 - 10. Approve Goals from Staff or Re-Create SAC
 - 11. Evaluate Student BOY Benchmark Testing Staff
 - 12. Goals for the Year PTO
 - 13. Letters Home to Families Staff
 - ii. October
 - 1. Re-Evaluated Personal Goals HOS
 - 2. Annual Appeal Letter HOS
 - a. Need support this year for writing and distributing
 - 3. Charter Renewal HOS
 - a. Not needed this year
 - 4. RE-1's Annual Review of Charter HOS
 - a. Supposed to get from RE-1, but haven't received last year or so far this year
 - 5. Policy Updates HOS
 - a. Done.
 - b. Should bullying policy be on the main page of the website?
 - c. Look into other websites and CO DOE policies to see if it is something we should add and where to the website
 - 6. October Count HOS

- | | |
|---|-------|
| 7. Start Testing Review | HOS |
| 8. Updated Budget Using October Count | FD |
| 9. Observe Staff in Preparation for Mid-Year Evaluation | HOS |
| 10. Review Annual Audit | FD |
| 11. Audit Presentation | FD |
| 12. Prepare Parent/Teacher Conferences | Staff |
| 13. Academic Progress Monitoring Review | SAC |
| 14. Approve UIP | HOS |
| 15. HR Report to District | HOS |

XIII. **Calendaring**

- a. Upcoming events
 - i. Peace Day
 - ii. Red Ribbon Week
- b. Next BOD meeting
 - i. October 8, 2024 - Work Session
 - ii. October 22, 2024 - Board Meeting

XIV. **Review** all follow-up items – BOD Secretary, Megan

XV. **Adjournment** (7:30 pm)